PUNJAB PUBLIC SERVICE COMMISSION

COMBINED COMPETITIVE EXAMINATION (CCE) SYLLABUS

URDU (ESSAY, PRÉCIS, COMPREHENSION, GRAMMAR AND TRANSLATION ETC.)

Duration: 03 hours
Total Marks: 100

1. Essay in Urdu:

a) Candidates would be required to write an ***essay in Urdu of about 1000 words.*** A choice of topics will be given in the question paper. The topics may include those on the issues related to education, economy, environment, foreign policy, governance, human rights, the Constitution, law and order and other socioeconomic issues related to Pakistan, as well as topics of general nature.

b) The candidates are expected to reflect a clear understanding of the topic, conceptual clarity and logical reasoning. Candidates' articulation, expression and correct use of Urdu language will be examined.

2. Urdu Précis and Comprehension: The examination will essentially test the candidates' ability to handle précis writing, comprehension, syntax, translation, grammar, vocabulary, etc.

a) ***Précis Writing:*** A passage of a general nature with enough room for compression may be given for writing a précis and suggesting a suitable title.

b) ***Comprehension:*** A carefully selected passage, which is rich in substance but not specific to any discipline, may be given, followed by five questions requiring answers from the passage itself.

c) ***Grammar & Vocabulary:*** Questions relating to correct usage of tenses, articles, prepositions, conjunctions, punctuations, verbs, etc may be given.

d) ***Sentence Correction:*** Sentences may be given, each containing a grammatical or punctuation error etc. Candidates shall be expected to correct them without making unnecessary alterations.

e) ***Grouping of Words & Pair of Words:*** Words, chosen randomly, may be given that need to be grouped by candidates in pairs having similar or opposite meanings, use of idioms and proverbs as may be clearly directed in the question, antonyms, synonyms, etc.

3. Translation: A short passage in English containing figurative or idiomatic expressions may be given for translation into Urdu.

مجوزہ کتب برائے اردو نصاب

کتاب کا نام	مصنف / مؤلف
• اردو قواعد و انشاء	ڈاکٹر عبد الحق
• اردو کی لسانی تشکیل	جمیل جالبی
• نور اللغات	مولوی نور الحسن نیر
• اردو املا	مقتدرہ قومی زبان
• اردو املا و قواعد	ڈاکٹر فرمان فتح پوری
• اردو زبان کیا ہے ؟	پروفیسر خلیل صدیقی
• زبان اور اردو زبان	ڈاکٹر فرمان فتح پوری

Note: ***The above list is only suggestive and not exhaustive. Candidates may consult other standard books and relevant material covering the prescribed syllabus.***

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